



## 1. Introduction

The SNU Trust, as an effective charity, is accountable to members and the public in a way that is transparent and understandable. In order to do this the SNU Trust, through its committee of Management, has adopted this policy based on the following principles

## 2. Communication

### *Trustees will:*

- Involve members in the development of the charity by actively recruiting new trustees and informing eligible non-members of our objectives and how the SNU Trust can be of benefit to them if they were to take up membership
- Employ a fair and open nomination process for new trustees in accordance with our Trust Deed
- Communicate efficiently and effectively with members informing them of changes in policy/practice
- Make publications available online and in other formats/languages as required by members and other public stakeholders

## 3. Transparency

### *Trustees will:*

- Employ appropriate scrutiny appropriate to the function of the charity, as is required, so that Trustees are accountable for their actions to members and the public
- Maintain a publicly available register of interests of trustees that is available for inspection by request in writing

## 4. Openness

### *Trustees will:*

- Respect the confidentiality of materials about individuals and ensure that such information is handled with due care
- Be transparent in decision making processes and actions and give reasons for decisions made, restricting information only where a wider interest clearly demands

## 5. Compliance

### *Trustees will:*

- Ensure that at all times the charity complies with its legal obligations as set out in the Statement of Recommended Practice (SORP) for registered charities and under its Articles
- Produce Annual Accounts and Annual and Interim Reports explaining what the charity has done for the public benefit during the year
- In a clear and understandable way, explain in the annual report how the SNU Trust has achieved its charitable purpose
- Maintain a well-publicised and effective complaints procedure